



## WEBSITE SPONSOR APPLICATION

### TEXAS ASSOCIATION FOR HEALTHCARE FINANCIAL ADMINISTRATION

#### Contact Information

Company Name \_\_\_\_\_

Contact \_\_\_\_\_ Title \_\_\_\_\_

Tel \_\_\_\_\_ Fax \_\_\_\_\_ URL \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email Address \_\_\_\_\_

#### Sponsorship Opportunities

- |   |  |
|---|--|
| <input type="checkbox"/> Permanent Logo — \$1,500 (full year) | <input type="checkbox"/> Revolving Banner Logo — \$500 (full year) |
| <input type="checkbox"/> Permanent Logo — \$1,000 (6 months)  | <input type="checkbox"/> Revolving Banner Logo — \$300 (6 months)  |

#### ALL sponsorships must be paid in full before the event.

##### Mail, Email or FAX payments to:

TAHFA  
PO Box 27874  
Austin, TX 78755  
512-857-7711 FAX

##### Questions? Contact:

Suzanne Douglas  
866-818-6573 Phone  
Email: sdouglas@tahfa.org

##### Invoice Me

(Please make all payments payable to TAHFA)

##### Credit Card Payment

- Visa    MasterCard    American Express

Card Number: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Exp. Date: \_\_\_\_\_ Security Code \_\_\_\_\_ Name on Card: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

Signature: \_\_\_\_\_

## **SPONSOR CONTRACT RULES AND REGULATIONS**

### **GENERAL**

The contract, properly executed by sponsor, shall upon written acceptance and notification of sponsorship assigned by conference management, constitute a valid and binding contract. TAHFA, reserves the exclusive and total right to control all aspects of the conduct of this event; and specifically, it reserves the right to determine the eligibility of any sponsor for inclusion in the Sponsorship. Requests for sponsorship may be refused or restricted due to space limitation or other reasons determined by TAHFA. TAHFA also reserves the right to render all interpretations and decisions, should questions arise, and to establish further regulations as may be deemed necessary to the general success and well-being of the Sponsorships. Management's decisions and interpretations shall be accepted as final in all cases. The acceptance of this contract does not carry nor imply endorsement of the product or service by TAHFA.

TAHFA reserves the right to restrict any sponsorship because of method of operation, or any behavior that is judged dangerous or objectionable; and also to prohibit, or to evict, that which is considered to detract from the general character of the sponsorships as a whole. This general restriction includes persons, things, conduct, printed matter, or anything deemed objectionable by TAHFA. In the event of such restriction or eviction, TAHFA is not liable for any refund or other sponsor expenses.

Sponsor agrees to conform to all rules and regulations stated below. Breaches or infractions of these rules may jeopardize the right to sponsor in the future.

### **PAYMENT FOR SPONSORSHIP**

Payment to secure a sponsorship must be received in the time stated; otherwise the sponsorship will be forfeited to a company on the waiting list. Checks must be made payable to TAHFA. Visa, MasterCard and American Express will also be accepted. No sponsorship assignment will be made prior to payment of sponsorship fees.

### **CANCELLATION/REFUND**

Sponsorship cancellations must be submitted in writing. Cancellations are effective on the date written notification is received by TAHFA. A fifty percent (50%) refund will be given for cancellations received within 30 days of TAHFA's receipt of the contract. Sponsors canceling after this 30 day window , will be responsible for payment in full, and may jeopardize the right to sponsor in the future.

### **ASSIGNMENT OF SPACE**

Sponsorships are awarded on a first-come, first-serve basis; based on the date the contract is received by TAHFA, date of full payment received by TAHFA, and the availability of requested sponsorships. TAHFA reserves the right to reassign sponsorship selections, as it may deem necessary and equitable.

### **LIABILITIES**

The sponsor, by signing this contract, agrees to hold harmless and indemnify TAHFA and CMP Management, Inc., and their respective employees, representatives, agents, successors. Payments for sponsorship will be returned in the event of cancellation, except that any actual expenses incurred or committed in connection with the Sponsorship will be prorated and deducted if the Sponsorship is canceled because of fire, an act of God, the public enemy, strike, epidemic, or any law or regulation of public authority which makes it impossible, or impractical, or illegal to proceed with the Sponsorship.

\_\_\_\_\_ initials

**TAHFA is a 501© 3 organization. Your contributions are tax deductible to the extent the law allows.**



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**TEXAS ASSOCIATION FOR HEALTHCARE**  
**FINANCIAL ADMINISTRATION**

## **FAX Cover Sheet**

Upon completion, please FAX the following documents indicating your selection.  
 All balances are due by the date of the sponsored event.

<b>To:</b>	<b>2010 TAHFA Website Sponsor Form</b>	<b>From:</b>	
<b>Fax:</b>	<b>512-857-7711</b>	<b>Pages:</b>	<b>(Including cover)</b>
<b>Phone:</b>	<b>512-220-4218</b>	<b>Date:</b>	
<b>Re:</b>	<b>2010 TAHFA Website Sponsorship Form</b>	<b>CC:</b>	

I have included the following:

- Completed and Signed Contract, Page 1 (Required)
- Initialed Rules and Regulations Form, Page 2 (Required)
- Company logo - please send to [cwalters@tahfm.org](mailto:cwalters@tahfm.org), preferably in an eps or high resolution jpg format.
- Name badge information and product description form